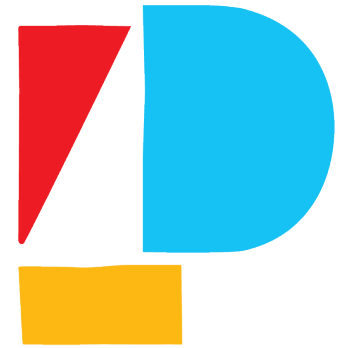




portland children's levy



**Community Council Process
and Recommendations
December 13, 2022**

OVERVIEW

- Outreach
- Application
- Review by Ad-hoc Workgroup
- Recommendations/Decisions
 - Group recommended for Council
- Next Steps

Community Council Qualifications and Representation: 11 – 13 seats total

- Professional, lived, and/or volunteer experience in marginalized communities served by PCL
- Knowledge/experience in PCL program areas, related sectors
- Commitment to city values of collaboration, equity, anti-racism
- Specific member seats: 3 for East Portland; 2 for North Portland; 3 with small organization experience; 1 with grantmaking experience
- Must live, work, and/or attend school in Portland
- No Conflict of Interest with current grantees

Community Council Qualifications and Representation

Specific Gaps to Fill in 2nd Recruitment

- Lived and/or professional experience with LGBTQ2SIA+ youth, youth with disabilities
- Lived and/or professional experience with foster care, child abuse prevention and intervention programs, and early childhood programs
- 2 seats in North Portland
- 2 seats in East Portland

Outreach/Info Sessions

- PCL e-newsletter (700+ people), social media
- Emails, phone calls, or in-person visits to local stakeholders and community partners
- 3 virtual applicant information sessions on October 5, 19, and 25.

Application Process

- City's Advisory Board program, Office of Civic Life
- Online application; open Sept 16- Oct 31
- Short essay questions
 - Relevant skills/experience to help Council meet mission
 - Reasons for interest
 - Experience in diverse and/or public groups
 - Ability to listen, consider other perspectives
 - Experience, commitment to equitable outcomes
 - Experience with PCL program areas, related sectors, priority communities (especially gaps to fill on Council)

Application Review

- 8 applications received
- Ad-hoc Workgroup: 2 community partners & 3 PCL Staff

Application Review Criteria:

- Understanding of PCL & Community Council
- Interest in Council
- Commitment to collaboration, equity, anti-Racism
- Experience in related sectors and PCL program areas, especially after school, early childhood, foster care
- Experience with specific communities, especially LGBTQ+ youth and youth with disabilities
- Small organizations experience

Applicant Pool & Group recommended

5 recommended for Council: fills previous gaps

- 3 have experience with after-school programming
- 3 with early childhood programming
- 3 with foster care/human services
- 4 with experience working with LGBTQ+ youth
- 1 with experience with youth with disabilities
- 4 have experience working with small organizations

Remaining gaps: 2 seats for N Portland, 1 seat for E Portland

- members recommended have experience serving those communities, even if don't reside there; PCL will prioritize these areas in future recruitment and community engagement

Summary: Council Member Experience

PCL Program Areas

Experience Qualifications for Members	Number of Current Members	Number of Recommended
Early Childhood	0	3
After School	0	3
Mentoring	2	0
Hunger Relief	4	2
Child Abuse Prev. & Interv.	1	2
Foster Care	0	3

Summary: Council Member Experience Related Sectors

Experience Qualifications for Members	Number of Current Members	Number of Recommended
Education	5	2
Health/mental health	2	3
Human Services	1	3
Advocacy	4	3
Grantmaking	3	n/a
Small organizations	5	4

Summary: Council Member Experience *with specific communities*

Experience Qualifications for Members	Number of Current Members	Number of Recommended
Black, Indigenous, People of Color	7	5
Immigrant & Refugee	5	3
LGBTQ+	2	4
Youth w/ Disabilities	3	1
Houseless Families	4	0
Families w/ poverty and food insecurity	6	5

Applicants Recommended

- Lolita Broadous
- Cindy Amarachi Duru
- Jami K LeBaron
- Alix Sanchez
- Lisa J. Wittorff

Current Community Council Members

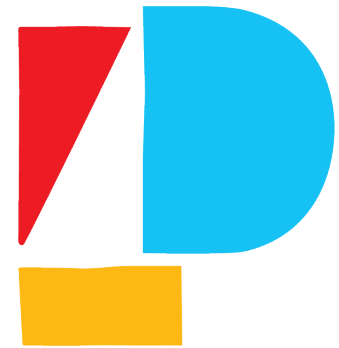
- Karina Bjork
- Alejandra Favela
- Kamla Hurst
- Diana Lee
- Stephen Pham
- Amy Ramos
- LaNae Williams

Next Steps

- Allocation Committee votes on the current recommended group
- Individual meetings & relationship-building
- Support with City-required advisory body training
- Scheduling the first council meeting in Jan/Feb 2023 and accommodation considerations



portland children's levy



Grant Performance Summary Process

Performance Summary: Background

- Grant performance assessed annually
- Summary includes:
 - Whether grant agreement goals were exceeded, met, or not met
 - Annual grant budget and percentage spent
 - Key strengths in program delivery
 - Any performance concerns
 - Grantee review and comment
- Allocation Committee review

Performance Summary: Pandemic Impact

- No individual grant performance summaries prepared for 2020-21
- Flexibility provision in 2020 grant agreements for pandemic response
- Aggregate data provided on number of people served, demographics and outcomes for grantees able to collect and report data in 2020-21

Performance Summary: 2021-22

- State of emergency and flexibility provision in effect for 2021-22
- Many but not all grantees return to in-person programming
- Most grantees able to report data on number of people served, number of service activities provided, participation levels and outcomes
- Small grants reported on disability inclusion goals
- Effect of pandemic on program delivery and ability to meet goals included in summary

Organization & Program Name:	PCL Program Area:
-----------------------------------------	--------------------------

Service Description

Annual Goal (# of people served, primary population):
Focus Population(s):
Board of Directors met at least twice: Yes/No

Performance on Grant Agreement Goals

Number of Goals Met Compared to Total Number of Goals	
1. Number of People Served (within 20% of goal = met goal) <i>Staff Notes:</i>	
2. Number of Program Activities (within 20% of goal = met goal) <i>Staff Notes:</i>	
3. Participation Goals Met (within 10% of goal = met goal) <i>Staff Notes:</i>	
4. Outcome Goals Met (within 5% of goal = met goal) <i>Staff Notes:</i>	
5. Disability Inclusion Goals [Small Grants Only] (In Progress or Complete = met goal) <i>Staff Notes:</i>	
Total Goals Met	

Financial Review

Annual Budget: \$	% Annual Budget Spent:
<i>Staff Notes:</i>	

Staff Comments

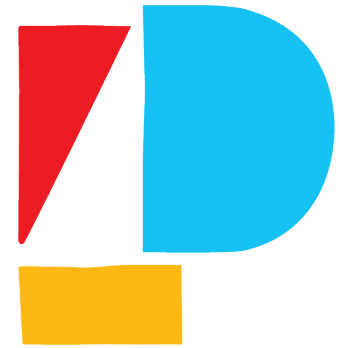
Key Strength(s):
Concerns:

Grantee Partner Comments

•



portland children's levy



Grant Renewal Process and Timeline

Renewal Process: Introduction

- Current large grants end June 30, 2023
- Past Levy authorizations, 2-year renewals
 - Similar services, similar funding amounts
 - No “application”; staff-grantee-AC process
 - Grants on track with performance
 - Stable funding priority in community engagement
- 2nd year contingent on Levy reauthorization

Renewal Process: Tentative Timeline

January 2023

- Revenue projections for next 2 fiscal years
- Likely COLA, based on:
 - Revenue projections from Jan 2022
 - Average underspending 15% past 2 grant years
 - 5 grants ended before 3-year term

February 2023

- AC meeting w/ updated revenue figures
- Confirm timeline and process steps

Renewal Process: Tentative Timeline

February & March 2023: staff steps

- Process Q2 grant invoices, aggregate data on spending compared to budget
- Review grantees' mid-year progress reports
- Meet w/ grantees to discuss results, any performance concerns

Renewal Process: Tentative Timeline

April 2023

- Staff develops renewal recommendations/amount: performance, pandemic impacts, spending
- Staff recommendations to grantee for review
- AC makes renewal decision during April meeting
 - Provides grantee planning for fiscal year, programming
 - Staff time to present AC decisions to City Council for approval, then do grant negotiations