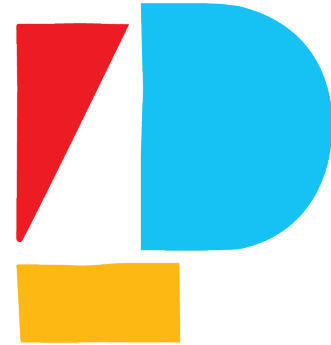




# portland children's levy



**Small Grants Fund  
Step 2 Process & Fund Allocation  
November 30<sup>th</sup>, 2020**

# Purpose of the Small Grants Fund

- To increase equity by investing in programs of small organizations (*budgets of \$1 million annually or less*) that have not had access PCL funds before and arise from marginalized communities including people who identify as Black, Indigenous, People of Color, immigrant and refugee, LGBTQ2SIA+, and people with disabilities.

# Small Grants Design Team

- Process designed by a 6-member volunteer Design Team.
  - Community input from community conversations and public testimony.
- Design Team members
  - Met 6 times to plan the process
  - Participated in Reviewer Meetings & trainings

# Thuan Duong



**Thuan Duong**

# Tonisha Toler



# Frances Sallah



# Alix Sanchez



# Violeta Rubiani





# Saara Hirsi



# Step 2 Process

- Step 2 Applications -12 applications completed.
- Staff Budget Reviews of Applications
- 11 applications moved forward after budget review
- Virtual Interviews-October 21<sup>st</sup> to October 30<sup>th</sup>, 2020
- 12-member Review Team (including Design Team)
  - met on November 10<sup>th</sup> to make recommendations.

# Step 2 Scoring Process

- **Total of 84 points available in Step 2**
  - 64 points were available for the application
  - 20 points available for the interview
- **Each application was reviewed by 2 Reviewers**
  - (1 Design Team member and 1 Community Reviewer)

# Step 2 Scoring Process

- The same pair of Reviewers participated in the interviews with the applicants.
- PCL staff attended the Step 2 interviews but did not score.
- PCL staff averaged the 2 interview scores, 2 applications scores and added each average for a total Step 2 score.

# Reviewer Recommendation Process

- **8 of 11 Applications Recommended for Funding**
  - \$1 million over three years.
- **Priorities for Reviewer Recommendations**
  - Highest overall scores
  - High interview scores prioritized due to equity considerations
  - Hunger Relief-Food distribution to families during the COVID-19 crisis

# Program Areas and Applicant Focus

Application Type	Number of Applications Step 1	Number Moved to Step 2	Number Recommended for Funding
<b>Total Applications</b>	<b>31</b>	<b>12</b>	<b>8</b>
<b>Total Funding Requested (3-years)</b>	<b>\$4,414,500</b>	<b>\$1,789,500</b>	<b>\$1,000,000</b>
<b>Program Area</b>			
After School	13	3	3
Mentoring	11	6	4
Hunger Relief	3	2	1
Child Abuse Prevention/Interv.	1	1	0
Foster Care	1	0	0
Early Childhood	2	0	0
<b>Focus of Application</b>			
Disability-focused Application	3	1	1
BIPOC-focused Application	28	11	7

# Communications

- Applicants received funding recommendations on November 13<sup>th</sup>, 2020, and their individual score sheets on November 17<sup>th</sup>, 2020.
- Applicants had the opportunity to record video testimony after receiving scores and reviewer funding recommendations.
- Allocation Committee members received these materials, application summaries prepared by staff and access to video recorded testimony and recorded interviews.

# Funding Decision Process

- AC members submitted individual funding preferences to staff
- Staff aggregated member preferences to facilitate meeting
- Applications are ordered for discussion based on highest score and greatest number of Committee members listing the application in individual preferences
- List tentative amounts per application.
- Make adjustments to the tentative funding amounts after completing the whole list
- Final vote on full slate of recommendations