



# Allocation Committee Meeting Agenda

Monday, February 3, 2020

3-4 pm

City Council Chambers, 2nd Floor, City Hall

1221 SW 4th Ave., Portland OR

Please note that all times are approximate to allow for public comment by meeting attendees.

## Preliminary (5 min)

1. Welcome/Introduction
2. Approve Minutes from November 4th, 2019 meeting
3. Public Comment, Non-agenda items: meeting attendees may address the Committee on non-agenda items related to PCL.

## Agenda Items

1. **Revised PCL Revenue Forecast:** The recent forecast for PCL revenues by the City economist projects \$2.2 million less in revenues in the next three fiscal years (2020-21 – 2022-23) than previously forecasted. Staff recommendation to decrease allocation to non-competitive grants from \$7.1 million to \$6.1 million and decrease allocation to current competitive funding round by \$1.2 million. Committee previously allocated total of \$6.1 million in non-competitive grants as follows: \$5.1 million to continue funding the Community Childcare Initiative, and \$1 million for training, technical assistance, and quality improvement supports for PCL grantees. **Action:** Committee questions, discussion, public comment and decision. (10 -15 min)
2. **New Bylaws for Allocation Committee:** The Office of Community and Civic Life requires that all City advisory bodies adopt bylaws using a specified template that includes some additional provisions and changes conflict of interest provisions. The revised AC bylaws have been posted on the PCL website and staff will review conflict of interest disclosure requirements at the meeting. Staff recommendation to continue requiring Committee members to disclose membership on boards of applicant organizations and abstain from voting on funding allocations in that instance. **Action:** Committee discussion and decision. (10 min)
3. **Small Grants Fund Update:** Staff will review efforts to date on creating process and parameters for the Small Grants Fund and a projected timeline. **Action:** Committee questions, discussion, public input. (10 -15 min)
4. **Annual Data Presentation:** PCL grantees report annually on the demographics of people served, service level, participation, program outcomes and staff turnover. PCL staff aggregate this data across all Levy programs, and by program area. Staff will review average results for the past 5 years, comparisons of 2018-19 data to average data from the previous 4 years, and program area outcome data. **Action:** Committee questions, discussion, public comment. (10-15 min)